

# MSAA TOURNAMENT BID FORM

*Instructions: use this form to bid on hosting the following MSAA tournaments: Indoor, FITA, Target, Field, or 3D. Use a separate form for each tournament that is being bid on. All MSAA tournaments are to be hosted by an affiliated club unless the MSAA Board of Directors makes an exemption.*

*Please return this form by the deadline of no later than 30 days prior to the MSAA Policy Meeting. While bids received after the deadline up to and at the Policy Meeting will be accepted only bids received before the deadline will appear on absentee ballots mailed out before the meeting. Getting a bid in before the deadline ensures that the bid will receive the widest possible notice and consideration.*

*If this bid is for the Indoor include a dimensioned diagram of the site that shows the entrances/exits, booth areas, bale line, shooting line, spectator areas, safety considerations, number of bales that can be accommodated, and any limitations that might affect the running of the tournament. For all other tournaments include a diagram that shows the lay of the land and that exposes any safety considerations with the exception of 3D.*

**Return completed form to the MSAA Secretary (for address refer to the MSAA Arrow or [www.mnarchery.org](http://www.mnarchery.org))**

**Date that bid is being placed (today's date):** \_\_\_\_\_

**Tournament being bid on (check one):**

Indoor     FITA     Target (900)     Field     3D     Bowfish

**Date of tournament being bid on:** \_\_\_\_\_

**Club name placing the bid:** \_\_\_\_\_

**Club contact person:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Club MSAA Affiliation level (check one):**     100%     Associate

**Tournament site name and address:** \_\_\_\_\_

**Tournament site amenities (lodging, parking, local events, local attractions, etc):**

**If bid is for the Indoor indicate the number of bales that can be accommodated:** \_\_\_\_\_

*(MSAA bales are 52 inches wide – bales can be placed up against one-another)*

**Once a club wins their bid it is expected that they will prepare by assisting with advertising, logistics, and the assembling and disassembling of equipment. The winning club must have a staff level that can handle the requirements of the tournament including registration, line judging, tabulation, and concession/facility management.**

**The MSAA recommends minimum staffing of: Indoor – 30, FITA – 8, Target – 10, Field – 6, 3D - 10**